



SMITHSONIAN INSTITUTION

NATIONAL MUSEUM OF NATURAL HISTORY

Invertebrate Zoology: Visitor Registration and Emergency Contact Information

To initiate your visit, please complete this form and return it to [Karen Reed](#) and [Bill Moser](#) as an e-mail attachment. Each member of your group must complete and return a separate registration form. Once you have returned the form and the [curator in charge](#) of the collection has approved, a workspace will be reserved for you. More information about visiting the Invertebrate Zoology collections can be found at our web site, <https://naturalhistory.si.edu/research/invertebrate-zoology/collections-access>

FIRST NAME: _____ LAST NAME: _____

POSITION: _____ EMAIL: _____ CELL NUMBER: _____

INSTITUTION: _____ DEPT.: _____ COUNTRY: _____

FIRST WORK DAY: _____ LAST WORK DAY: _____

STUDENTS ONLY ADVISOR'S NAME: _____ ADVISOR'S EMAIL: _____

EMERGENCY CONTACT: NAME: _____

EMAIL: _____ CELL NUMBER: _____

ANY MEDICAL CONCERNS: _____

TAXA TO BE STUDIED: _____

Dry: _____ Alcohol/Formalin: _____

I Am Bringing Specimens With Me (YES or NO): _____, if YES please provide a spreadsheet with the Country of Origin of the specimens

My work will involve destructive sampling? (YES or NO): _____

If YES, please read our [sampling policies](#), check all that apply, and provide a brief justification of sampling/dissection of USNM specimens in the [NMNH IZ Sampling Form](#)

DNA: _____ Histology: _____ SEM: _____ Slides: _____ Other: _____

The Alcohol/Formalin collections are housed at the Museum Support Center (MSC) building in Suitland, MD. How will you get to MSC the on the first day of your visit? Shuttle from NHB: _____ Car: _____ Metro : _____

PURPOSE OF VISIT:

Equipment needed (microscopes, camera, copy stand, etc.): _____

Special needs or accommodations: _____

SI Staff you will consult: _____

Visitors traveling on a J-1 Visa (Exchange Visitor) must attend an orientation before they can start working at the Smithsonian. Please contact Laine Rover at roverl@si.edu to arrange to attend the Office of International Relations (OIR) J-1 Orientation.