**Sampling and Casting Request Form**

Anthropology Collections

Please fill in this form and email as an attachment with your proposal to Esther Rimer at rimere@si.edu.

**REQUESTOR:**

**Name**

**Title / institution**

**Address**

**Phone number**

**Email**

**DATE OF REQUEST**:

**TYPE OF ANALYSIS REQUESTED** (check box(es) and specify):

|  |  |
| --- | --- |
| [ ]  Destructive | [ ]  Non-destructive |

Specify the type(s) of analysis (e.g. AMS radiocarbon, XRF, aDNA): .

**PURPOSE OF ANALYSIS** (Write a short summary below and attach a formal proposal or a statement describing the proposed research methodology and expected analytical results.):

**OBJECTS REQUESTED** (Please include catalog numbers and brief descriptions below)**:**

**SAMPLE SIZE OR WEIGHT:**

**WHERE WILL THE ANALYSIS BE PERFORMED?**

**Institution**

**Contact name**

**Address**

**Phone number**

**Email**

**WILL THE SAMPLE(S) BE RETURNED? IF SO, WHEN?**

**FOR ALL REQUESTORS (including Nucleic Acid sample requestors)**

\_\_\_\_\_\_\_ (initial) I understand that photographic documentation is required for all analytical procedures, including casting. In addition, I must submit the results and a summary of my analysis to the Conservation Laboratory for their permanent collections records. I will also share a copy of any publication containing these results.

\_\_\_\_\_\_\_ (initial) I have read and agree to all of the requirements listed in the [Anthropology Sampling Review Committee Policies, Procedures, and Guidelines](https://naturalhistory.si.edu/sites/default/files/media/file/Anthro-SamplingPoliciesProcedures_0.pdf).

**FOR NUCLEIC ACID SAMPLE REQUESTORS ONLY**

\_\_\_\_\_\_\_ (initial) I understand that I must follow the guidelines and time frames specified in the NMNH Anthropology Sampling Guidelines for depositing genetic and genomic data. I will also include a data management plan with my proposal and sampling request application.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign Name

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Print Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date